AGENDA

1. Call to Order .................................................................................................................. Chris Traynor 10:00

2. Approval of Agenda

3. Approval of Minutes, November 7, 2018

4. Chair’s Report

5. University Librarian’s Report.................................................................................. Todd Mundle 10:15

6. Items for Discussion
   6.1. IM1: Copyright Compliance Approval Process ........................................... Todd Mundle 10:30
   6.2. Strategic Planning............................................................................................. Chris Traynor 10:45
   6.3. University Budget Request Preparation ..................................................... Chris Traynor 11:00
   6.4. Library Fines and Employees ................................................................. Todd Mundle 11:15
   6.5. KPU Zootopia: If an animated movie was made of this committee, which animal would best represent you? ................................................................. Everyone 11:30

7. Adjournment
1. **Call to Order**
   The Chair called the meeting to order at 10:00 a.m.

2. **Approval of Agenda**
   Lisa Hubick moved the agenda be confirmed as circulated.
   
   **The motion carried.**

3. **Approval of Minutes, September 5, 2018**
   
   **Amendment:**
   Correct heading to “the library” rather than “library.”
   
   Chris Burns moved the minutes be accepted as amended.
   
   **The motion carried.**

4. **Chair’s Report**
   
   4.1. **Library Budget Priorities**
   The Chair provided a verbal report.

5. **University Librarian’s Report**
   Todd Mundle, University Librarian, provided his report. He highlighted the University Library alignment with Vision 2023 strategic plan through student activities, Open Access Week, and Science Literacy Week. The Committee discussed the differences between Pressbooks and MSWord, the process for using Pressbooks, and student access to create online journals through
Open Journal Systems. The Committee noted students who contribute to Open Journals should be provided with a permission waiver if their work is stored by the Library.

6. Copyright Compliance Policy
Todd Mundle, University Librarian, provided background and context for the discussion. The Committee discussed open access and copyright, the academic reasons to shift the administrative responsibility from the Vice-President, Finance and Administration to the Provost and Vice-President, Academic, the role of Senate in approving the revised policy, and the role and statutory authority of the Polytechnic Executive University,

Chris Burns moved that the Vice-Chair of Senate request that the IM1: Copyright Compliance policy revisions follow normal approval procedures for academic policies as per GV2: Protocol for the Development of University Policies.

The motion passed.

7. Items for discussion
7.1. Library Budget Priorities
Todd Mundle reported on the University Library budget presentation. The focus was on enhancing student experience. He highlighted the following prioritized list:

1. Renovating the Langley lab to accommodate full classes
2. Adding additional tutors to meet increased demand
3. Maintaining collections spending capability to retain current subscriptions
4. Additional Librarian time to meet instructional demand and support initiatives in the Academic Plan
5. Additional Learning Strategist to provide services for all three semesters

The Committee discussed the time frame for extending hours, and the time frame for planning for the 2020 / 2021 budget.

Action:
Add Library budget consultation as a standing item to the April meeting with a follow-up during the September meeting.

7.2. Strategic Planning and Annual Objectives
The Chair introduced the topic. Currently, no specific strategic plan exists for the University Library. The Committee discussed the process to develop a strategic plan, receiving reports back on budget requests, and the definition and value of a long-term strategic plan.

Action:
The Committee will revisit the question of developing a Library strategic plan at February 6, 2019 meeting.

7.3. Committee Mandate and Membership Review
The Chair introduced the topic. The Committee did not have any changes.

8. Adjournment
The meeting adjourned at 11:25 a.m.
Senate Standing Committee on the Library - University Librarian’s Report

February 6, 2019
Todd M. Mundle, University Librarian

Alignment with VISION 2023 Strategic Plan
Experience: Students, employees and friends enjoy rich, engaging and supportive educational and working experiences
  • Enhance the experience of our students

(Research) Party hard!

On November 1 and 7, 2018 the Library trialed a new program called ‘Research Party’ at Richmond and Surrey campus libraries. The purpose of our research parties are to provide a supportive and helpful environment for students. Students were invited to drop in to our computer lab and work on their final assignments, and a Librarian and Learning Centre tutor were on hand to answer any research, writing or citation questions. We’re continuing this program in Spring semester and adding a session at Langley campus due to multiple requests.
Welcoming Students

Alongside Trades Librarian Angela Ryan, Student Engagement and Community Outreach Librarian Kelsey Chaban welcomed prospective new students at the KPU Trades & Tech Open House on November 20. Visitors were treated to information on how the Library supports Trades and Technology students, a spin on our prize wheel, and offered a custom button of their area of study! We also welcomed new students during the Information Fair of Spring Orientation on January 2.

As with our Fall semester, we offered a Welcome Booth to new students during the second week of Spring semester, this time at Richmond Campus. Meant to help orient new students to the library, our Welcome Booth is an easy way for students to access information about our services and space. It is a chance for us to encourage questions and to give us a chance to personally welcome students to the library!

Giving students a brain break

A new spin on an established program, our old ‘Exam Tables’ have been relaunched as ‘Break Away!’ During exam time, it is important to remind students to take mental and physical breaks for their well-being, and academic libraries often offer students opportunities to encourage this behaviour. During December, we offered three activities to students on select days: LEGO, a classic Sega console set up, and a ‘Create a lucky exam charm’ station. Due to positive feedback and some excellent creative creations and engagement, we plan to expand the duration of Break Away! for next semester.
Alignment with VISION 2023 Strategic Plan
Experience: Students, employees and friends enjoy rich, engaging and supportive educational and working experiences

- Enhance the experience of our students
- Enhance the experience of our employees
- Delight our friends in their KPU experience

New Wellness Collection

New for 2019, we’ve been hard at work establishing a new Wellness Collection at the Library. This is a small, curated collection of books designed to provide resources to users surrounding the Six Dimensions of Wellness of KPU’s Healthy University Initiative. The purpose of the collection is to provide opportunities for our students and employees to educate themselves on aspects of their emotional, financial, mental, physical, social and spiritual wellness while using the library. The collection is housed at Surrey Campus Library and available to be placed on hold and sent to any campus library.

GIS Day @ KPU 2018

The Library organized a full day of events to mark the third annual GIS Day @ KPU on Nov 14, 2018. GIS Day is an annual worldwide celebration for users of Geographic Information Systems (GIS) technology.

GIS Day @ KPU brought together KPU GIS users and learners – including faculty, students, and staff – who discussed the many benefits of GIS technology. A wide range of KPU faculties and departments were represented, including Geography and the Environment, Science and Horticulture, Urban Ecosystems, Criminology, Business, and Arts.

GIS Day began with a presentation by Gerard Garcia, GIS Systems Specialist/Research Associate – KPU Institute for Sustainable Food Systems. Gerard’s presentation focused on his work with the Okanagan Bioregion Institutional Procurement Project – which used GIS technology to examine how to increase the amount of locally produced and processed foods being procured by public institutions in British Columbia. The presentation ended with Gerard answering questions from students, and offering helpful tips and advice on what it’s like to work as a GIS professional.
GIS Day also featured an Introduction to SimplyAnalytics workshop, led by KPU Business Librarian Andre Iwanchuk. SimplyAnalytics is a mapping, analytics, and data visualization tool that enables users to create interactive maps, charts, and reports. Workshop participants created and exported a basic map featuring businesses in the Vancouver area.

The Library looks forward to hosting additional GIS Day @ KPU events in the future.

60 Million+ Pages of Digitized Canadian Documentary Heritage Available At No Charge

The Canadian Research Knowledge Network (CRKN), of which we are a partner, has recently made 60 million pages of digitized Canadian documentary heritage freely available. On January 1, 2019, the Canadiana collections (www.canadiana.ca)—the largest collection of Canadian-related textual documentation online—were made available to all, the result of a partnership between 75 Canadian universities, CRKN, and Canadiana.org. The Canadiana collections include three flagship collections: Early Canadiana Online, Héritage, and Canadiana Online. The Early Canadiana Online and Canadiana Online collections are comprised of Canadian monographs, periodicals, government publications, newspapers and annuals and amount to over 19 million pages. The Héritage collection, developed in partnership with Library and Archives Canada (LAC) and CRKN, includes 900 collections of 41 million pages of archival materials.

The Library will continue to financially support Canadiana because while this material is now freely available to the public, there are still costs to keep access open and developed further.

Alignment with VISION 2023 Strategic Plan

Experience: Students, employees and friends enjoy rich, engaging and supportive educational and working experiences

- Enhance the experience of our employees

New Library Guide: Teaching and Learning Resources

Developed by Public Services Librarian Celia Brinkerhoff the Teaching and Learning Resources Library Guide is now live in the KPU library website. Have a look to see what Celia has developed for the teaching community! https://libguides.kpu.ca/teaching_and_learning

Celia was thanked on behalf of the Teaching and Learning Commons Team for pulling the guide together and will continue to work with Gina Buchanan to develop this guide/site further in the coming months.

- University Librarian’s Activities
  
  KPU meetings included Senate, Academic Council, Council of Deans, President’s Council, Civic Plaza Working Group, University Space Committee and stakeholder meeting for both the Dean, School of Business and the Provost and VP Academic among others.

  Committees – Attended the fall meeting of the Content Strategy Committee (CRKN) as well as a strategic planning session with the CRKN Board.