

**Present: Board**

Samuel Baroi  
Sandra Case / Chair  
Farhad Dastur  
Alan Davis / President & Vice Chancellor  
Amos Kambere  
Michael McAdam  
Kim Rose  
Amandeep Singh

**University Vice Presidents**

Salvador Ferreras / Provost & VP, Academic  
Marlyn Graziano / VP, External Affairs  
Jon Harding / VP, Finance & Administration  
Sandy Vanderburgh / Provost & VP, Academic

**Presenters and University Resources**

Laurie Clancy / AVP, Human Resources  
Jennifer Duprey / General Counsel  
Jane Fee / VP, Students  
Deepak Gupta / Associate Vice President, Research  
Ranminder Kaur / Confidential Assistant to the Board of Governors  
Lori McElroy / Executive Director, Institutional Analysis & Planning  
Zena Mitchell / University Registrar  
Kent Mullinix / Director of Sustainable Horticulture and Food Systems  
Joe Sass / Executive Director, Financial Services  
Keri van Gerven / University Secretary & Confidential Assistant to the President & Vice Chancellor

**Regrets:** Douglas Beaton, Akash Bhullar, Shelly Hill, Marc Kampschuur, Hanne Madsen, Mohammed Mahabub, George Melville / Chancellor

1. **Call to Order and Introductory Remarks** The Chair called the meeting to order at 4:02 pm.
2. **Approval of Agenda** **Motion #24-18/19**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Agenda for June 26, 2019.**
3. **Consent Agenda** **Motion #25-18/19**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following items on the Consent Agenda:**  
**3.1 Minutes of the May 22, 2019, Regular Board of Governors Meeting**  
**3.2 Program proposal: Graduate Certificate in Sustainable Food Systems & Food Security.**
4. **GV9 Full Proposal: Discontinuance of the Faculty of Academic** Dr. Salvador Ferreras presented the GV9 full proposal for discountenance of the Faculty of Academic and Career Advancement and noted that the GV9 process has been a positive and effective vehicle for the representation and discussion of complex issues related to the delivery of education at the

University. Dr. Ferreras noted that this proposal mitigates KPU's principal financial concerns while proposing positive steps forward for developmental education at KPU. This process has provided an opportunity to review change processes at KPU and to catalyze discussion and action on new developments in course delivery, laddering and communities of practice.

Dr. Ferreras advised that at February 8, 2019, the Senate Standing Committee on Academic Planning and Priorities (SSCAPP) passed a motion recommending that the Senate approve "the formation of a Task Force appointed by the Senate and headed by the Provost or designate to carry out a thorough consultative process with stakeholders leading to a full written proposal for the discontinuance of the FACA as per Policy GV9. The Task Force on the Faculty of ACA GV9 proposal was established March 5, 2019. The Task Force completed its work and submitted its recommendations to the Provost on March 17, 2019. Dr. Ferreras noted that the full proposal with recommendations was presented at the Senate meeting on May 27, 2019 for approval [which included:

- That Continuous Intake programming be discontinued as of September 2020, with the exception of the Continuous Intake program offered at the Phoenix Addiction Recovery Centre.
- That KPU's mandate and the scope of fundamental education it can sustainably offer be formally established and that KPU engage with the local school districts to offer viable alternatives to those students displaced by a discontinuance of Fundamental Level Adult Basic Education.
- The establishment of a revitalized and cohesive ACA Vision and Academic Plan that identifies specific strategies to support both student access and student success and address current challenges (DFW rates, enrolments, attrition, barriers for students, etc.).
- That a Senate Standing Committee on Developmental Programming and Access be established to ensure integrated planning of curriculum, supports, and services for all students transitioning to and within KPU.
- Through the establishment of discipline specific working groups, that greater communication and collaboration occur between departments in ACA and across Faculties to align curriculum within disciplines (ex., APC English and Faculty of Arts English) and ensure smooth student transition and progression through their developmental, Pathway, and UG courses.
- That a shared understanding of developmental targets and funding be established across the Faculty of ACA to assist in the identification of strategies to fulfill them.
- That closer associations with the Learning Centres and Teaching & Learning be established to support best practices and student success, as well as with the Future Students' Office to support students in their application and registration processes (also applicable to all other Faculties).
- That APPD's implementation of more inclusionary practices and department structures as per its Program Review proceed.
- That mandatory advising be examined for some or all ACA students.]

**Motion #26-18/19**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the recommendations contained in the attached Full GV9 Proposal as recommended by the Senate.**

**5. Audit Committee Report**

**5.1 *Committee Chair Report***

Committee Vice Chair, Michael McAdam advised that the Audit Committee met on June 18, 2019 and received updates from the Internal Auditor.

**6. Finance Committee Report**

**6.1 *Committee Chair Report***

Committee Vice Chair, Michael McAdam advised that the Finance Committee met on June 18, 2019 and received an update on the financial reporting for fiscal 2018/19 and the Financial Services Policies update.

**6.2 *RFP for KPU Student Support Program***

Mr. Jon Harding presented the request for proposal for KPU Student Support Program and advised that to meet the demand for mental health support for our students, KPU is looking to partner with a vendor to provide 24/7 mental health support. In addition, optimizing our existing resources will increase our ability to respond to student distress and crisis in a timely and flexible manner. Furthermore, KPU is looking for a vendor that can partner with existing campus services to enhance triage and referral, increase continuity of care, support multiple ways of accessing help (including mobile apps), and offer support services in multiple languages.

Mr. Harding noted that the funding for a KPU Student Support Program was approved in the fiscal year 2019/20 University budget, however, as the contract is multi-year and the value exceeds \$200,000, funding requires Board approval.

**Motion #27-18/19**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve RFP for KPU Student Support Program as recommended by the Finance Committee.**

**7. Governance Committee Report**

**7.1 *Committee Chair Report***

Committee Vice Chair, Amos Kambere, advised that the items considered by the Committee on June 12, 2019 are on the Agenda.

**7.2 *Accountability Plan & Report 2018/19***

Dr. Lori McElroy advised members that the Accountability Plan & Report 2018/19 is an annual report that fulfills the requirement of public sector organizations to operate under the Taxpayer Accountability Principles and to meet the requirements of the Ministry's Accountability Framework. Dr. McElroy noted that the Accountability Plan & Report 2018/19 has been updated to align with VISION 2023.

Dr. McElroy noted that the Accountability Statement once approved by the Board will be submitted to AEST by July 15<sup>th</sup>, 2019.

**Motion #28-18/19**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve Accountability Plan and Report 2018/19 as recommended by the Board Governance Committee.**

***7.3 Vision 2023 (1 year into plan)***

Dr. Alan Davis presented an update on VISION 2023 and confirmed that the rollout of Vision 2023 has been gradual, to reflect many changes underway already at KPU. Dr. Davis noted that at the Spring Leadership Forum KPU launched the Activating Vision 2023 initiative where we can track all activities that support the 12 goals.

Dr. Davis advised that the first year of budgeting and decision making to make KPU financially and operationally sustainable is now complete and the 2019/20 budget process is underway; this will better align capacity and resources as part of the Integrated Planning work.

Dr. Davis noted that KPU has significantly developed its Indigenous inclusion and reconciliation which is documented in the 2018/19 Accountability Plan and Report and the Academic Plan update.

Dr. Davis advised that the preparation for the Quality Assurance Process Audit is also underway.

***7.4 Academic Plan 2023 - Impact Report on the one-year anniversary***

Dr. Salvador Ferreras presented an update on Academic Plan 2023 and stated that the Academic Plan is aligned with VISION 2023. He highlighted that KPU launched the implementation of a large number of the goals in the Academic Plan and the strategies waiting to be initiated have now been assigned project leads and preliminary tasks. Dr. Ferreras noted that the KPU community has been supportive of the strategies and have, in some cases such as teaching excellence, open education and indigenization, moved far beyond expectations and the Academic Plan's proposed timelines. It was also noted that KPU International has doubled its efforts to diversify, improve admissions, and streamline the processes.

Dr. Ferreras stated that the first graduate certificate is approved and developed in the Faculty of Science and Horticulture, Arts and Business which has led several Faculties to explore new graduate programs, and extensive work is underway across KPU seeking ways to address the changing needs of the workplace through, for instance, the development of micro-credentials.

Dr. Ferreras stated that Academic Plan 2023 timeline listed thirty-four initiatives scheduled between Fall 2018/Summer 2019, out of which 24 initiatives are underway, with 69% of the 64 strategies initiated.

### **7.5 AR17 Academic Schedule and Course Timetables Draft Policy and Procedure**

Ms. Zena Mitchell presented the AR17 Academic Schedule and Course Timetables policy and procedure, and advised that this policy was revised to incorporate the recommendations by Business Performance and Advisory Services to better optimize Faculty, room and course offerings; the first associated recommendation was the development of university-wide scheduling policy to serve as a framework for optimizing the use of instructional space.

Ms. Mitchell noted that the proposed changes have been designed to better meet student demands while ensuring KPU optimize student access to courses, maximize student choice, and increase the potential for students to create conflict-free course schedules. It was noted that the AR17 Academic Schedule and Course Timetables Draft Policy and Procedure was endorsed by Senate at its meeting on April 29, 2019 for recommendation to the Board.

#### **Motion #29-18/19**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve AR17 Academic Schedule and Course Timetables Draft Policy and Procedure as recommended by the Board Governance Committee.**

### **7.6 Draft Policy and Procedure RS5 Intellectual Property**

Dr. Deepak Gupta presented the RS5 Intellectual Property policy and procedure and advised that this policy has been developed to raise our commitment to research, innovation, scholarship, and experiential learning and foster a broad range of intellectual activities across KPU in harmony with related laws, agreements, and policies.

Dr. Gupta advised that an IP Policy Advisory Task force was formed with diverse faculty, student, support staff, and administrative representation to develop, discuss, and refine the policy and procedure. Feedback was also sought from internal and external stakeholders and collaborators. Dr. Gupta noted that a few law firms were asked to review and finalize the contents of the draft policy and procedures.

#### **Motion #30-18/19**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve Draft Policy and Procedure RS5 Intellectual Property as recommended by the Board Governance Committee.**

## **8. Human Resources Committee Report**

### **8.1 Committee Chair Report**

Committee Chair, Sandra Case, advised that the Human Resources Committee that the items considered by the Committee on June 13, 2019 are on the Agenda.

**9. Appointments to the Search Advisory Committee:**

**9.1 Vice President, Students**

**Motion #31-18/19**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve appointment to the Search Advisory Committee for Vice President, Students as recommended by the Board Governance Committee.**

**9.2 Associate Vice President, International**

**Motion #32-18/19**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve appointment to the Search Advisory Committee for Associate Vice President, International.**

**10. Annual Report to the Board on the Sexual Violence & Misconduct Policy**

Dr. Jane Fee advised the members that a number of policy related implementation activities have taken place over the past year in the following four categories: policy alignment and review, infrastructure, strengthening process and practice, and education and awareness training.

Dr. Fee noted that the Student Rights and Responsibilities office has presented information to over 1,400 employees and students. Presentations were given to students in classes of criminology, Access Programs for People with Disabilities, Bachelor of Psychiatric Nursing, Millwright and the Bachelor of Science in Nursing, and Education Assistant Program orientation sessions.

**11. President's Report**

**11.1 Report to the Board**

Dr. Davis advised that the President's Report was included in the Report to the Board of Governors and noted the significant number of activities around KPU featured in the report.

Dr. Davis highlighted a number of events and activities including the spring convocation, KPU Foundation Board and Senate Tribute Committee. Dr. Davis noted that KPU was one of the sixteen universities chosen to be part of the Canadian Pilot for the Carnegie Community Engagement classification.

**12. Provost's Report**

**12.1 Report to the Board**

Dr. Salvador Ferreras advised that the Provost and VP, Academic Report was included in the Report to the Board of Governors.

Dr. Ferreras advised that KPU has identified two highly qualified scholars/researchers from the Faculty of Arts and the Faculty of Science and Horticulture for submission to the Canada Research Chairs Tier II nomination at the end of June and it is anticipated that the results of the nominations will be announced in the fall of 2019.

**13. Vice President,  
External Affairs  
Report**

**13.1 *Report to the Board***

Marlyn Graziano advised that the Vice President, External Affairs Report was included in the Report to the Board of Governors. Ms. Graziano highlighted a number of events including:

- Community Advisory Committee –that meetings have been held with both Richmond and Langley districts. Meeting will be arranged with Surrey district next.
- Meeting with the City of Delta
- Working with the KPU steering committee on the Pilot for the Carnegie Classification of Community Engagement.

**14. Vice President,  
Finance &  
Administration's  
Report**

**14.1 *Report to the Board***

Jon Harding advised that the Vice President, Finance and Administration Report was included in the Report to the Board of Governors.

**15. Election of  
Representatives to  
the University Board  
and Senate Rules and  
Regulations**

Dr. Alan Davis advised that to reflect the changes made to the University Act, KPU's Election of Representatives to the University Board and Senate Rules and Regulations have been updated accordingly.

**16. Senate Report: May  
27, 2019**

Dr. Alan Davis advised that the Senate Report for May 27, 2019 was prepared by David Burns, Senate Vice-Chair and was included in the meeting package. Dr. Davis also noted that the Senate also met on June 24, 2019 and approved the executive budget priorities.

**17. Next Meeting Agenda  
Contribution**

Board members were asked to send contributions for the next meeting agenda to Keri van Gerven and Ranminder Kaur at least two weeks in advance of the meeting.

**18. For the Good of the  
Order**

Dr. Alan Davis advised that Dr. Jane Fee will be taking over the leadership role of Enrollment Management from July 1, 2019.

Dr. Davis noted that Farhad Dastur was awarded RT grant for Research.

**19. Feedback on the  
Meeting**

There was no additional feedback on the meeting.

**20. Closing Remarks**

The Chair, Sandra Case expressed her thanks and gratitude to Dr. Salvador Ferreras for his service and contributions to KPU.

**21. Election of the Chair  
and Vice Chair**

Ms. Keri van Gerven conducted an election process through acclamation. Sandra Case as Board Chair, and Michael McAdam as Board Vice Chair were confirmed renewed as of July 1, 2019 for a year until July 31, 2020 in accordance with Section 24 of the Board Manual. The Board Chair, and Vice Chair must be an Appointed Member of the Board. The Chair, and Vice Chair may be re-elected up to a maximum of three consecutive years.

**22. Appendix:**

**22.1    *Report to the Board of Governors***

The June 2019 Report to the Board of Governors was received and hard copies of the report were distributed to the Board.

**23. Next Meeting**

Wednesday, October 2, 2019 at the Richmond Campus, Wilson Room 4900 at 4:00 pm.

**24. Adjournment**

The meeting adjourned at 4:57 pm.

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**Board Chair**