

**Present: Board**

Douglas Beaton  
Samuel Baroi  
Akash Bhullar  
Sandra Case / Chair  
Farhad Dastur  
Alan Davis / President & Vice  
Chancellor  
Amos Kambere  
Michael McAdam  
Hanne Madsen  
Marc Kampschuur  
Mohammed Mahabub  
Kim Rose

**University Vice Presidents**

Salvador Ferreras / Provost & VP Academic  
Marlyn Graziano / VP, External Affairs  
Jon Harding / VP, Finance & Administration

**Presenters and University Resources**

Joe Sass / Executive Director, Financial Services  
Laurie Clancy / Interim AVP, Human Resources  
Stephanie Howes / Dean, School of Business  
Keri van Gerven / University Secretary & Confidential  
Assistant to the President & Vice Chancellor  
Caroline Lillico / Confidential Assistant to the University  
Secretary  
Jaret Lang / Project Manager, Campus Master Plan  
Adam Jaffer / Manager, Organizational Risk  
Jennifer Duprey / General Counsel

**Regrets:** Shelly Hill, George Melville /  
Chancellor, Amandeep Singh

1. **Call to Order** The Chair called the meeting to order at 4:01 pm. Congratulations were extended to Board Member, Kim Rose on her wedding, and welcome to Jennifer Duprey, General Counsel and Jaret Lang, Project Manager, Campus Master Plan.
2. **Approval of Agenda** **Motion #12-18/19**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Agenda for January 30, 2019**
3. **Consent Agenda** **Motion #13-18/19**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following item on the Consent Agenda:**  
**3.1 Minutes of the November 21, 2018 Regular Board of Governors Meeting**  
**AND**  
**receive the following items on the Consent Agenda for information:**  
**3.2. Program Concept: Bachelor of General Studies**
4. **Finance Committee Report** **4.1 Committee Chair Report**  
  
Committee Chair, Doug Beaton advised that the Finance Committee met last week and received Real Estate/property updates and updates on the Investment Policy.

**5. Governance  
Committee Report**

**5.1 *Committee Chair Report***

Committee Chair Hanne Madsen advised that items considered by the committee are on the Agenda.

**5.2 *Establishment of New Post Baccalaureate Department, Operations and Technical Management***

Stephanie Howes, Dean, School of Business provided a high-level summary of the reason and purpose for the establishment of the new Department, Operations and Technical Management.

**Motion #14-18/19**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the establishment of a new department: Operations & Technical Management effective May 1, 2019, as recommended by the Board Governance Committee.**

**5.3 *Establishment of New Department Applied Communications and Public Relations***

Stephanie Howes, Dean, School of Business provided a high-level summary of the reason and purpose for the creation of the new Department, Communications and Public Relations.

**Motion #15-18/19**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the creation of a new academic department called Applied Communications and Public Relations effective April 1, 2019, as recommended by the Board Governance Committee.**

**6. Human Resources  
Committee Report**

**6.1 *Committee Chair Report***

Committee Chair, Sandra Case, advised that the items considered by the committee are what Human Resources is working with.

**7. President's Report**

**7.1 *Report to the Board***

Dr. Alan Davis stated that the President's Report was included in the Report to the Board of Governors. Laurie Clancy was introduced as the new interim AVP, Human Resources, noting this was her first board meeting. Expression of gratitude was offered for Ms. Clancy's support.

**8. Provost's Report**

**8.1 *Report to the Board***

Dr. Sal Ferreras advised that the Provost and VP, Academic Report was included in the Report to the Board of Governors. Further to the report Dr. Ferreras elaborated on the four projects that were awarded funding by the KPU Foundation and an update on the KPU Civic Plaza campus which is now open. The 2023 Academic Plan, which was approved last June, requires a

bi-annual report, which is ready now, and the link was provided to Keri van Gerven. The information will be updated again in June.

**9. Vice President,  
Finance &  
Administration's  
Report**

**9.1 Report to the Board**

Jon Harding advised that the Vice President, Finance and Administration Report was included in the Report to the Board of Governors.

Mr. Harding indicated that access control, a security system, is in place at KPU Civic Plaza, and will be rolling out to all other campuses soon. A search is underway to fill a new position, Cyber-Security Director.

Mr Harding also expressed gratitude to the Financial Services team who worked over the Christmas break.

**10. Senate Report:  
November 26, 2018  
and December 17,  
2018**

Dr. Alan Davis advised that the Senate Reports for November 26, 2018 and December 17, 2018 were prepared by David Burns, Senate Vice-Chair and was included in the meeting package.

Further, the Senate had a meeting this past Monday and noted discussions are coming forward around the fiscal budget.

**11. Next Meeting Agenda  
Contribution**

Board members were asked to send contributions for the next meeting agenda to Keri van Gerven at least two weeks in advance of the meeting

**12. For the Good of the  
Order**

No contributions offered.

**13. Feedback on the  
Meeting**

There was no additional feedback on the meeting.

**14. Appendix:**

**14.1 Report to the Board of Governors**

The January 2019 Report to the Board of Governors was received and hard copies of the report were distributed to the Board.

**15. Next Meeting**

Wednesday, March 27, 2019 at the Surrey Campus, Boardroom 2110 at 4:00 pm.

**16. Adjournment**

The meeting adjourned at 4:20 pm.

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**Board Chair**