



Present: Board

Sandra Case
Gavin Dew
Alan Davis / President & Vice
Chancellor
Natasha Lopes
Michael McAdam
Hanne Madsen / Chair
Mohammed Mahabub
Suzanne Pearce
Kim Rose
Sarbjit Sarai
Michael Wong

University Vice Presidents

Salvador Ferreras / Provost & VP Academic
Marlyn Graziano / VP, External Affairs
Jon Harding / VP, Finance & Administration

Presenters and University Resources

Betty Hoang / Senior Business Advisor & Internal Auditor
Adam Jaffer / Manager, Organizational Risk
Maggie MacKenzie / Confidential Assistant, Board of
Governors
Lori McElroy / Executive Director, Institutional Analysis &
Planning
Joe Sass / Executive Director, Financial Services
Abby Thorsell / AVP, Human Resources
Keri van Gerven / University Secretary & Confidential
Assistant to the President & Vice Chancellor

Regrets:

Douglas Beaton
Marc Kampschuur
George Melville / Chancellor
Amandeep Singh

1. **Call to Order** The Chair called the meeting to order at 4:00 pm and welcomed Guests.
2. **Approval of Agenda** **Motion #33-17/18**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda.
3. **Consent Agenda** **Motion #34-17/18**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following items on the Consent Agenda:
3.1 Minutes of the May 23, 2018 Regular Board of Governors Meeting
3.2 Concept Paper: Graduate Certificate in Sustainable Food Systems & Food Security
3.3 Program Discontinuance: Career Choices and Life Success (CCLS)
4. **Board Finance Committee Report** **4.1 Committee Chair Report**
Committee Vice Chair Michael McAdam advised that the Budget Development Process and Key Dates is included on the Agenda.

4.2 Budget Development Process and Key Dates

Joe Sass highlighted the Budget Development Process for 2019/2020 following discussions with the Senate Standing Committee on University Budget (SSCUB) and noted a change in the timeline to finalize the Executive and Senate priorities earlier in the process to better align funding to the priorities.

5. Board Governance Committee Report

5.1 Committee Chair Report

Hanne Madsen advised that all items considered by the Board Governance Committee are included on the Agenda.

5.2 Accountability Plan and Report: 2017/18

Alan Davis highlighted the Accountability Plan & Report: 2017/18 that details the final metrics on VISION 2018 and confirmed that this annual report is presented to the Board of Governors for approval and submission to the Ministry of Advanced Education, Skills & Training (AEST).

Lori McElroy explained that the report is a collaborative effort by a number of people including Institutional Analysis and Planning staff, Marlyn Graziano and Marketing staff. Beyond the metrics, the report also includes student profiles as well as links to videos and is a valuable community-reporting tool.

In response to a question regarding actions to address KPU's failure to meet AEST developmental programming targets, Dr. Ferreras noted that the introduction of tuition has had an impact and that KPU intends to develop action plans to address those programs beginning with a session on adult learning.

Motion #35-17/18

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Accountability Plan & Report 2017/18 for submission to the Ministry of Advanced Education, Skills & Training as recommended by the Board Governance Committee.

5.3 VISION 2018 Final Report

Alan Davis presented the VISION 2018 Final Report prepared by Lori McElroy that provides an assessment of progress on each of the goals using the performance measures presented in the Accountability Plan & Report. In summary, good to excellent progress was made towards most of the goals and KPU achieved or substantially achieved the targets for 56 of the 75 performance measures assessed.

5.4 VISION 2023

Alan Davis presented VISION 2023, KPU's new strategic plan and highlighted the KPU Distinction, Mission and the 12 Goals organized into four interconnected themes: Experience, Sustainability, Creativity and Quality.

Dr. Davis noted metrics for 2018/19 are being drafted and will be discussed with the Board Governance Committee at its next meeting for recommendation to the Board. Additionally, a website and visual reminders for VISION 2023 are being developed.

Dr. Davis confirmed that meetings were held with all stakeholders and the process was aligned with development of the Academic Plan 2023. VISION 2023 received the endorsement of Senate and the recommendation of the Board Governance Committee.

Motion #36-17/18

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve VISION 2023, KPU's strategic plan covering 2018 to 2023, as recommended by the Board Governance Committee.

5.5 Academic Plan 2018 Impact Report

Salvador Ferreras presented the Academic Plan 2018 Impact Report that indicates how the plan's strategies, actions and principles have affected the organization both internally and externally. Dr Ferreras detailed progress and examples of achievements through six lenses: Engagement, Innovation, Renewal, Well-Being, Enrolment and Profile and Reputation.

Dr. Ferreras advised that 84% of the strategies set out in KPU's first Academic Plan have been substantially completed. Dr. Ferreras also acknowledged the efforts of the hundreds of people involved in making many Academic Plan initiatives a reality.

Dr. Ferreras also noted that KPU's Academic Plan is now referenced when developing new initiatives to ensure alignment with the plan and that those initiatives move KPU ahead.

5.6 Academic Plan 2023

Salvador Ferreras presented the Academic Plan 2023 developed through an extensive consultation and feedback process throughout KPU. Dr. Ferreras outlined the goals and strategies in the areas of student success, teaching excellence, research, internationalization, Indigenous participation at KPU, open education, bridging trades and academy and preparing KPU for the BC K-12 curriculum transformation. Dr. Ferreras confirmed that a number of the strategies are already underway.

Dr. Ferreras noted that the Plan also includes a section titled, "KPU's Word" that summarizes our commitment to stand firmly behind our educational

mandate and course delivery with a particular focus on: quality, integrity, diverse teaching methodologies, digital readiness, people-first approach, pragmatism, experiential learning, forward-thinking frame of mind, accountability and the student of the future. A map is also included showing the location of our five campuses and a number of other locations where KPU programming is delivered. A timeline over the five years of the plan is also included.

Dr. Ferreras thanked the team in the Provost's Office, the AVPs, Deans and all the people involved in the many meetings that led to development of Academic Plan 2023.

5.7 Appointments to the Search Advisory Committee for the Provost & VP, Academic

Alan Davis advised that the search and appointment process for the new Provost & VP, Academic is expected to take the best part of a year. A general timeline will see meetings scheduled for late Fall into early 2019. Dr. Davis also confirmed that an External Search firm has been engaged.

The Board appoints two representatives to the Search Advisory Committee: one student Board member and one community Board member. The appointment of the student Board member will be added to the September Board agenda.

Motion #37-17/18

MOVED, SECONDED AND CARRIED THAT the Board of Governors appoint Michael McAdam as Community Board Member Representative to the Provost and Vice President, Academic Search Advisory Committee.

6. President's Report

6.1 Report to the Board

Alan Davis advised that the President's Report was included in the Report to the Board. Dr. Davis noted that the report also includes a photo of the presentation to Rimi Afroze, recipient of the George C. Wootton student award and introduces two new chaplains who have recently joined KPU's Multi-Faith Centre.

Dr. Davis announced that Al Sumal received the 2018 Howard E. Adkins Memorial Instructor Memberships Award awarded by the American Welding Society, which recognizes outstanding teaching from across North America. He is the first BC recipient to receive the award. Dr. Davis also advised that Diane Purvey received the BCcampus Award for Excellence in Open Education for her support for creating freely available content that improves the learning environment.

7. Provost's Report

7.1 Report to the Board

Salvador Ferreras advised that the Provost & VP, Academic Report was included in the Report to the Board. Dr. Ferreras highlighted the forum on

Advanced Manufacturing hosted by Continuing & Professional Studies and the Faculty of Trades and Technology as well as the recent Open Doors, Open Minds event for Indigenous youth from schools throughout our communities.

**8. Vice President,
Finance &
Administration**

8.1 Report to the Board

Jon Harding advised that the Vice President, Finance & Administration Report was included in the Report to the Board.

Mr. Harding noted that KPU's student information system upgrade (Banner 9) is on schedule for completion in December, a training session on the FAST Finance Reporting system was held for employees and that KPU representatives attended the recent BCIT Emergency Planning exercise. It was also noted that a similar emergency planning exercise is planned for KPU.

**10. Senate Report: May
28, 2018**

Alan Davis advised that the Senate Report for May 28, 2018 was included in the meeting package and provided an update on the June 25, 2018 meeting including endorsement of the initial priorities for the 2019/2020 fiscal year.

**11. Next Meeting Agenda
Contribution**

Board members were asked to send contributions for the next meeting agenda to Keri van Gerven two weeks in advance of the meeting.

**12. For the Good of the
Order**

There were no additional items identified.

**13. Feedback on the
Meeting**

There was no additional feedback on the meeting.

**14. Election of the Chair
and Vice Chair**

Hanne Madsen advised that she is resigning as Board Chair as of July 1, 2018 as her term ends July 31, 2018.

Election of Board Chair

The first call for nominations for Chair was given.
Sandra Case was nominated and accepted the nomination.

The second call for nominations was given.
No nominations were put forward.

The third call for nominations was given
No nominations were put forward.

Nominations were closed.

Sandra Case was acclaimed Chair.

Election of Board Vice Chair

The first call for nominations for Vice Chair was given.
Michael McAdam was nominated and accepted the nomination.

The second call for nominations was given.
No nominations were put forward.

The third call for nominations was given
No nominations were put forward.

Nominations were closed.
Michael McAdam was acclaimed Vice Chair.

Alan Davis expressed his thanks and gratitude to Hanne Madsen for her service and contributions to KPU as Board Chair.

15. Appendix:

15.1 Report to the Board of Governors

The Report to the Board of Governors was received and hard copies of the report were distributed to the Board.

16. Next Meeting

Wednesday, September 19, 2018 at the Richmond Campus, Wilson 4900 at 4:00 pm.

Board members wishing to attend a meeting via videoconference or teleconference were asked to notify Keri van Gerven or Maggie MacKenzie well in advance of the meeting so that the set up can be completed and the technology tested prior to the start of the meeting.

17. Adjournment

The meeting adjourned at 5:20 pm.

Board Chair