



**Present Board**

Douglas Beaton  
Sandra Case  
Gavin Dew  
Alan Davis / President & Vice  
Chancellor  
Natasha Lopes  
Marc Kampschuur  
Michael McAdam  
Hanne Madsen / Chair  
Mohammed Mahabub  
George Melville / Chancellor  
Suzanne Pearce  
Sarbjee Sarai  
Michael Wong

**University Vice Presidents**

Salvador Ferreras / Provost & VP Academic  
Marlyn Graziano / VP, External Affairs  
Jon Harding / VP, Finance & Administration

**Presenters and University Resources**

Adam Jaffer / Manager, Organizational Risk  
Maggie MacKenzie / Confidential Assistant, Board of  
Governors  
Lori McElroy / Executive Director, Institutional Analysis &  
Planning  
Sukey Samra / Interim, Chief Information Officer  
Joe Sass / Executive Director, Financial Services  
Keri van Gerven / University Secretary & Confidential  
Assistant to the President & Vice Chancellor

**Regrets** Kim Rose  
Amandeep Singh

- 1. Call to Order** The Chair called the meeting to order at 4:04 pm, welcomed guests and introduced new Board member Mohammed Mahabub. Ms. Madsen also advised that due to a prior commitment new Board member Amandeep Singh will join the meeting shortly.
- 2. Approval of Agenda** **Motion #15-17/18**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda.**
- 3. Consent Agenda** **Motion #16-17/18**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following items on the Consent Agenda:**
  - 3.1 Minutes of November 22, 2017**
  - 3.2 Full Program Proposal: Mechatronics and Advanced Manufacturing Diploma**
  - 3.3 Full Program Proposal: Graduate Diploma in Business Administration - Green Business Management and Sustainability (GRMT)**
  - 3.4 Full Program Proposal: Graduate Diploma in Business Administration - Global Business Management (IBUS)**
- 4. Finance Committee Report** **4.1 Committee Chair Report**

Douglas Beaton advised that the committee received an update on the Maple Leaf School, were advised that the Third Quarter Advanced Education Skills & Training (AEST) Forecast was approved for submission

and noted that the Redundant Internet Proposal, Property Update and Procurement Greater than \$200,000 and Less than \$1 million are on the Board Agenda.

#### ***4.3 Redundant Internet Proposal***

Sukey Samra presented the Redundant Internet Proposal and confirmed that this new connection will follow a different physical path to the existing connection via 72<sup>nd</sup> Avenue.

#### **Motion #17-17/18**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve one-time funding of \$220,000 and ongoing funding of \$7,500 per month for a 10-year period, or a total of \$1,120,000, to implement a secondary connection to BCNET as recommended by the Board Finance Committee.**

#### ***4.3 Property Update***

##### ***4.3.1 Chip & Shannon Wilson School of Design***

Jon Harding advised that the Chip & Shannon Wilson School of Design is now open and that feedback on the facility has been positive. It was also noted that the Ribbon Cutting Ceremony was well attended by community members and representatives of the BC Government.

##### ***4.3.2 Three Civic Plaza***

Jon Harding advised that issues with access to the elevator at Three Civic Plaza continue and could impact the campus opening targeted for September 2018. Mitigation strategies are being developed in the event there is a delay and Mr. Harding confirmed that participants in the development are encountering the same challenges.

##### ***4.3.3 Spruce Building***

Jon Harding stated that the Provincial and Federal Governments have granted a one month extension to the deadline for completion of the renovations to the Spruce Building.

Discussion followed regarding the challenges of working in a construction zone for students, faculty and staff. Mr. Harding confirmed that issues are being dealt with as they arise.

#### ***4.4 Procurement Greater Than \$200,000 and Less Than \$1 million***

Joe Sass advised that the Board Finance Committee provided valuable feedback with a recommendation that only locked-in contracts be included in future requests.

#### **Motion #18-17/18**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve, subject to budgetary approval, the attached Schedule "A" identifying procurement opportunities greater than \$200,000 and less than \$1 million to enable Management to begin preliminary processes and due diligence as recommended by the Board Finance Committee.**

## **5 President's Report**

### ***5.1 Report to the Board***

Alan Davis advised that the President's Report is included in the Report to the Board and that the report includes his activities and areas of focus since the November 27, 2017 Board Meeting.

### ***5.2 Revision to the Mission, Vision and Values of KPU***

Alan Davis presented the request for approval to review the Mission, Vision and Values of KPU as part of the Vision 2023 process as endorsed by Senate. Dr. Davis also confirmed that the Board previously approved the Vision 2023 Process.

#### **Motion #19-17/18**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Vision 2023 process to review the Mission, Vision and Values of KPU on the advice of Senate.**

### ***5.3 Vision 2023***

Alan Davis presented an update on Vision 2023 which will be the focus of the Board Planning Session on March 9, 2018. Dr. Davis advised that the first draft was posted on February 1, 2018 and has been shared both internally and externally. Presentations will also be made to Chambers of Commerce throughout the KPU region as well as to members of KPU's Program Advisory Committees.

Dr. Davis also advised that he, Dr. Lori McElroy, Sunita Wiebe and Ken Stark serve as members of the Vision 2023 Advisory Team working to crystalize KPU's focus for Vision 2023. The feedback received will be used to develop the second draft for presentation at the March 9, 2018 Board Planning Session.

## **6. Provost's Report**

### ***6.1 Report to the Board***

Salvador Ferreras advised that the Provost's Report is included in the Report to the Board.

Dr. Ferreras also advised that the Ministry of Advanced Education, Skills & Training recently announced funding for the Mechatronics and Advanced Manufacturing Technology Diploma Program for an initial 20 seats expanding to 40 seats by 2021 as well as minor renovations. The program has generated a great deal of excitement and will be launched in the Fall 2018.

Dr. Ferreras noted that recruiting is underway for an Associate Vice President, Research and Dean of the Faculty of Trades & Technology and advised that he met with College & Institutes Canada and Polytechnics Canada in Ottawa in mid-January. Dr. Ferreras also noted that representatives of Polytechnics Canada will visit KPU and meet with a number of KPU employees on February 20, 2018 to discuss KPU's alignment with their agenda in preparation for presentations to Government.

### ***6.2 Academic Plan 2018 Interim Report***

Salvador Ferreras presented the Academic Plan 2018 Interim Report requested by the Board of Governors providing a status update and assessment of the impact of the plan's strategies and actions. Dr. Ferreras noted that the report was presented and discussed at the recent Board Governance Committee Meeting.

Dr. Ferreras highlighted the Academic Plan Impact report which assesses progress under six lenses. Open Education, low cost/no cost/online textbooks, Z-Cred, six Creative Capital projects including students, workshops, information sharing are a few of the projects/ideas that fall under Innovation. Wellbeing includes a new Health and Wellness Website for staff and students which will be launched shortly. Enrollment has focused on developing new ways for students to enter KPU, provide dual credit opportunities for high school students and opportunities for adult learners and indigenous participation. Additionally, KPU and Thompson Rivers University are working together on established prior learning assessments and recognition. Dr. Ferreras confirmed that 90% of all strategies have been accomplished or will be substantially completed by June 2018.

## **7. Vice President, Finance & Administration's Report**

### ***10.1 Report to the Board***

The Vice President Finance & Administration Report is included in the Report to the Board and Jon Harding advised that he had nothing further to add.

**8. University Secretary's Report**

**8.1 Revised Board Governance Manual**

Keri van Gerven presented the request for approval of the Revised Board Governance Manual and highlighted the work undertaken over the past two years including discussions with Management, a legal review and in-depth reviews by Hanne Madsen, Sandra Case and Gavin Dew. Ms. van Gerven also advised that as the Board works with the new manual amendments can be made as required to ensure it remains current.

**Motion #20-17/18**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the revised Board Governance Manual and authorize the University Secretary to update the KPU Website and all other references to the Board Governance Manual as required.**

**8.2 Update on the Board Budget as at January 24, 2018**

Keri van Gerven highlighted the Board Budget as at January 24, 2018 and noted that expenditures are on track and on budget.

**9. Appointment of the Board Representative on the KPU Foundation Board of Directors**

Hanne Madsen advised that Kim Rose agreed to a recommendation to the Board that she be appointed Board Representative on the KPU Foundation Board of Directors.

**Motion #21-17/18**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors appoint Kim Rose to the KPU Foundation for a one-year term beginning January 1, 2018.**

**10. Senate Report: November 27, 2017 and December 18, 2017**

Alan Davis advised that the Senate Reports for November 27, 2017 and December 18, 2017 were included in the meeting package.

Dr. Davis noted that the members of Senate celebrated its endorsement of the Full Program Proposals for the Mechatronics and Advanced Manufacturing Technology Diploma, Graduate Diploma in Business Administration – Green Business Management and Sustainability and Graduate Diploma in Business Administration – Global Business Management with a round of applause. Senate is focused and engaged in the Academic side of KPU with a substantial amount of work being done at the committee level.

Dr. Davis also advised that he is engaging Senate in discussions on Vision 2023 and other strategic opportunities and noted the value of these discussions with Senators representing all faculties, departments and students. A Vision 2023 Special Event: The Future of Teaching & Learning in Higher Education designed to engage with notable leaders and stimulate interesting discussion is being held on Friday, February 9, 2018. This is the first of a series of events for KPU.

It was also noted that the value and level of discussion and debate at the Senate Committee level minimizes the need for extensive discussion at Senate meetings.

**11. Next Meeting Agenda Contribution**

Board members were asked to send contributions for the next meeting agenda to Keri van Gerven two weeks in advance of the meeting.

**12. For the Good of the Order**

Keri van Gerven extended an invitation to members of the Board to attend K.Docs, featuring a series of films and associated discussions. The public event runs from February 15 to 18, 2018 and is held at the Vancity Theatre, 1181 Seymour Street, Vancouver, BC.

**13. Feedback on the Meeting**

Natasha Lopes stated that the work and efficiency of the Board Committees is acknowledged by the Board when there is a minimal level of discussion when items are presented to the Board through its committees.

**14. Appendix:**

***14.1 Report to the Board of Governors***

The Report to the Board of Governors was received and hard copies of the report were distributed to the Board.

**15. Next Meeting**

Wednesday, March 28, 2018 at the Surrey Campus, Cedar Boardroom 2110 at 4:00 pm.

Board members wishing to attend a meeting via videoconference or teleconference were asked to notify Keri van Gerven or Maggie MacKenzie well in advance of the meeting so that the set up can be completed and the technology tested prior to the start of the meeting.

**16. Adjournment**

The meeting adjourned at 4:47 pm.

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**Board Chair**