



Present Board

Douglas Beaton
Gavin Dew
Alan Davis / President & Vice
Chancellor
Marc Kampschuur
Michael McAdam
Hanne Madsen / Chair
Suzanne Pearce
Kim Rose
Sarbjee Sarai
Eric Wirsching

University Vice Presidents

Salvador Ferreras / Provost & VP Academic
Marlyn Graziano / VP, External Affairs
Jon Harding / VP, Finance & Administration

Presenters and University Resources

Jane Fee / Vice Provost, Students
Phil Goulet / Chief Safety Officer
Vivian Lee / Director, Budgeting, Planning & Payroll
Maggie MacKenzie / Confidential Assistant, Board of
Governors
Lori McElroy / Executive Director, Institutional Analysis &
Planning
Joe Sass / Director, Business Performance & Advisory
Services
Stefanie Singer / Interim Director, Budget & Financial
Reporting
Keri van Gerven / University Secretary & Confidential
Assistant to the President & Vice Chancellor

Regrets Sandra Case
Allison Gonzalez
Jamie Kokoska
George Melville

- 1. Call to Order**

The Chair called the meeting to order at 4:02 pm and thanked Student Board members Allison Gonzalez and Eric Wirsching for their contributions over the past year and wished them all the best, as KPU students, and in all their future endeavors.
- 2. Approval of Agenda**

Motion #38-16/17
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda.
- 3. Presentation: Safety & Security**

Phil Goulet provided an overview of Campus Safety and Security (CSS) which is comprised of Campus Security, Office of Emergency Planning and Occupational Health and Safety. Mr. Goulet highlighted his initial observations, guiding principles, goals and the upcoming launch of KPU Safe, a smartphone safety application. Other initiatives were also highlighted including those currently underway and due for implementation and those planned over the next three years including a “live exercise” with outside agencies including law enforcement.

Discussion followed and it was noted that security has been increased to 24/7 at the Surrey and Langley campuses to address incidents that are anticipated to continue. The Cloverdale Branch is the base for the four Safety and Security staff and an emphasis has been on planning and education with support from other departments. Additionally, Threat Assessment Training is currently underway based on the work of Dr. Stephen White, a consultant used by many police forces and universities.

Gavin Dew joined the meeting.

4. Consent Agenda

Motion #39-16/17

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following item on the Consent Agenda:

4.1 Minutes of May 24, 2017

AND

THAT the Board of Governors receive the following for information:

4.2 Election Rules and Regulations: Working Group Recommendations

5. Governance Committee Report

5.1 Chair Report

Hanne Madsen advised that the Election Rules and Regulations: Working Group Recommendations were included on the Consent Agenda and that all other items are included on the Regular Agenda.

5.2 Accountability Plan & Report

Lori McElroy advised that the final Accountability Plan & Report will be submitted to the Ministry of Advanced Education on July 14, 2017.

Discussion followed regarding the decline in student spaces (FTE) in Adult Basic Education (ABE), English Language Studies (ESL) and Adult Special Education (ASE) development programs and Dr. McElroy confirmed that this is a known issue since the introduction of tuition.

Motion #40-16/17

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Accountability Plan & Report 2016/17 for submission to the Ministry of Advanced Education as recommended by the Board Governance Committee.

5.3 Vision 2023 Process

Alan Davis highlighted the Vision 2023 development process including time frame, plans for internal and external engagement and the timeline for governance review and approval.

Motion #41-16/17

MOVED SECONDED AND CARRIED THAT the Board of Governors approve the Vision 2023 Development Process as recommended by the Board Governance Committee.

5.4 Governance Retreat

Alan Davis thanked Board members who were able to attend the Governance Retreat and have an opportunity to meet members of Senate, Senate Standing Committees and Faculty Councils. The morning sessions with Jan Unwin, Superintendent of Graduation and Student Transitions at Ministry of Education and Ministry of Advanced Education, and Jordan Tinney, Superintendent/CEO of the Surrey School District, were very informative, relevant and provided a broad context. Jordan Tinney was also very encouraging about the opportunities for KPU.

6. President's Report

6.1 Report to the Board

Alan Davis advised that the President's Report is included in the Report to the Board.

Hanne Madsen noted that the Report to the Board provides an excellent overview of what is happening at KPU with reports from all Faculties and departments. Ms. Madsen also advised that hard copies of the Report are available.

6.2 FTE Report to AVED for Fiscal Year 2016/17

Lori McElroy advised that, as stated in the cover note, most of the KPU targets were achieved with the exception of health and developmental FTE targets.

Discussion followed regarding developmental FTEs and it was noted that the Accountability Plan and Report provides commentary on factors contributing to the result and actions being taken to address the situation.

7. Provost's Report

7.1 Report to the Board

Salvador Ferreras advised that the Provost's Report is included in the Report to the Board.

Dr. Ferreras highlighted the Open Doors: Open Mind Forum which was well attended by students and our partner organizations, provided hands on science labs and featured Dr. John Herrington, retired NASA Astronaut and first Native American to travel to space. Dr. Ferreras also advised that the forum was made possible by the KPU Foundation and will be funded for the next two years.

Dr. Ferreras also advised that Continuing and Professional Studies (CPS) has been restructured under the leadership of Olen Vanderleeden / AVP, Business Development & Innovation and advised that CPS played a key role in the Squamish Trade Centre's new application for funding from AVED with a wider scope to encompass a broader range of educational areas.

Additionally, Dr. Ferreras advised that an advisory group is working on a proposal for establishing an administrative unit to coordinate graduate studies and that Polytechnics Canada has made a submission to Federal Treasury Board outlining how Polytechnics can deliver the innovation and skills programming the Federal Government is looking for.

7.2 Academic Plan Annual Report

Salvador Ferreras stated that the Academic Plan Annual Report highlights results based on its four goals and 22 strategies and noted that 12 strategies have moved up the scale while nine remain status quo. Additionally, one strategy pertaining to essential skills was abandoned as outcomes are already embedded in other programs and initiatives with a tangible benefit to learners and the community.

Hanne Madsen congratulated Dr. Ferreras on this team effort and on the great progress and success that has been achieved.

8. Vice President, Finance & Administration's Report

8.1 Report to the Board

Jon Harding advised that the Vice President, Finance & Administration's Report is included in the Report to the Board.

8.2 Property Update

Jon Harding stated that development of KPU's properties are progressing as planned.

9. Notice of Election: Board Vice Chair

Hanne Madsen advised that, due to the resignation of Tanya Corbet, an Election of the Board Vice Chair will take place at the next Board meeting. Nominations will be made from the floor and suggested that interested Board members contact her if they would like to discuss the role.

10. University Secretary's Report

10.1 Update on the Board Budget as at June 20, 2017

Keri van Gerven highlighted the Board Budget as at June 20, 2017 and noted that the budget is on track with no unexpected expenses.

11. Senate Report: May 29, 2017

Alan Davis advised that the Senate Report for May 29, 2017 was included in the meeting package.

Dr. Davis advised that Senate held its last meeting before summer on June 26, 2017 and noted that it also marked Jennifer Au's final meeting as Senate Vice Chair. Dr. Davis acknowledged Dr. Au's three years of service as Vice Chair and advised that she will continue to serve as a member of Senate.

Dr. Davis also stated that the Senate Executive Committee will handle routine items on behalf of Senate over the summer.

12. Issues and Concerns

No issues or concerns were identified.

- 13. Next Meeting Agenda Contribution** Board members were asked to send contributions for the next meeting agenda to Keri van Gerven two weeks in advance of the meeting.
- 14. For the Good of the Order**
- The Garden City lands are now being prepared for the new community park with diverse uses including urban agriculture where KPU will play a role.
 - Congratulations to KPU's Student Board members and Senators who have all made significant contributions over the past year.
 - Eric Wirsching thanked members of the Board and expressed his appreciation for the learning opportunity.
- 17. Feedback on the Meeting** No further feedback was provided.
- 18. Appendix:** ***18.1 Report to the Board of Governors***
- The Report to the Board of Governors was received.
- 19. Next Meeting** Wednesday, September 27, 2017 at the Surrey Campus, Cedar Boardroom 2110 at 4:00 pm.
- Board members wishing to attend a meeting via videoconference or teleconference are asked to notify Keri van Gerven or Maggie MacKenzie well in advance of the meeting so that the set up can be completed and the technology tested prior to the start of the meeting.
- 20. Adjournment** The meeting adjourned at 4:50 pm.

Board Chair