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**Present Board**

Douglas Beaton / Acting Chair  
Sandra Case  
Gavin Dew  
Alan Davis / President & Vice  
Chancellor  
Allison Gonzalez  
Marc Kampschuur  
Michael McAdam  
Suzanne Pearce  
Kim Rose  
Sarbjit Sarai  
Eric Wirsching

**University Vice Presidents**

Salvador Ferreras / Provost & VP Academic  
Marlyn Graziano / Executive Director, External &  
Government Affairs

**Presenters and University Resources**

Jane Fee, Vice Provost, Students  
Anita Hamm / Director, Global Engagement  
Vivian Lee / Director, Budgeting, Planning & Payroll  
Maggie MacKenzie / Confidential Assistant, Board of  
Governors  
Corinne Pitre-Hayes / Chief Information Officer  
Joe Sass / Director, Business Performance & Advisory  
Services  
Keri van Gerven / University Secretary & Confidential  
Assistant to the President & Vice Chancellor  
Shelley Wrean / General Counsel

**Regrets**

Tanya Corbet  
Jamie Kokoska  
Hanne Madsen, Chair  
George Melville

1. **Call to Order** The Chair called the meeting to order at 4:13 pm and welcomed guests.
2. **Approval of Agenda** **Motion #33-16/17**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda.**
3. **Presentation: Information Technology Strategic Plan** Corinne Pitre-Hayes, Chief Information Officer, presented the Information Technology Strategic Plan and highlighted the background and process for development of the plan. The Guiding Principles and five Strategic Goals and their respective initiatives and timelines, organized into three phases over a period of five years, were also outlined.  
  
Discussion followed regarding progress to date, future IT reporting based on the five strategic goals, employee and stakeholder engagement, resource and system optimization and change management. It was also noted results of a faculty and staff survey are currently being analyzed. An administrative staff survey is in development as is a short survey that will be used on an ongoing basis.

Ms. Pitre-Hayes also advised that IT is working with Stephanie Chu, Vice Provost, Teaching & Learning, on implementation of digital ready classrooms and advised that the project is 40% complete with the expectation for completion within a year.

Doug Beaton noted that KPU's network was not able to be penetrated during the recent cyber security test conducted by Deloitte.

**4. Consent Agenda**

**Motion #34-16/17**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following items on the amended Consent Agenda:**

**4.1 Minutes of March 29, 2017**

**4.2 Minutes of April 22, 2017**

**AND**

**THAT the Board Finance Committee receive the following for information:**

**4.3 Quarterly Cash Flows on Capital Report**

**5. Kwantlen Student Association Financial Statements for the year ended December 31, 2016**

Doug Beaton advised that Kwantlen Student Association Financial Statements for the year ended December 31, 2016 were included in the Board Meeting package for information.

**6. Audit Committee Report**

***6.1 Chair Report***

Doug Beaton advised that the items discussed at the meeting are included on the Agenda.

***6.2 Draft Financial Statements for Year Ending March 31, 2017***

Joe Sass highlighted the Draft Financial Statements for the Year Ending March 31, 2017 and confirmed that the statements are prepared in accordance with the *Budget Transparency and Accountability Act* of British Columbia.

**Motion #35-16/17**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Draft Financial Statements for the year ending March 31, 2017 as recommended by the Board Audit Committee.**

***6.3 Re-appointment of the External Auditor***

Doug Beaton advised that the External Auditor is appointed annually in accordance with the *University Act* of British Columbia.

**Motion #36-16/17**

**MOVED SECONDED AND CARRIED THAT the Board of Governors approve the appointment of KPMG as External Auditor as recommended by the Board Audit Committee.**

## **7. Finance Committee Report**

### ***7.1 Chair Report***

Doug Beaton advised that the items discussed at the meeting are included on the Agenda.

### ***7.2 2018/19 Budget Development Process***

Joe Sass highlighted the 2018/19 Budget Development process based on a zero-based budget model, enhancements to reporting tools and continued transparency through regularly scheduled campus financial forums and budget consultation sessions with the university community.

Discussion followed and it was noted that feedback on the Budget Development Process has been positive. Congratulations were extended to Jon Harding and the Finance team for their work in evolving the process.

### ***7.3 Program Concept: Advanced Manufacturing Technician Diploma***

Salvador Ferreras presented the Program Concept for the Advanced Manufacturing Technician Diploma, based in large part on the internationally recognized Siemens Mechatronic Systems Certification Program, a comprehensive industry skills certification.

*Michael McAdam joined the meeting.*

The program includes practical hands on experience coupled with theoretical working knowledge with the latest technology. Implementation is planned for September 2018 and faculty have attended a training program in Germany. The program concept is working through the governance process and that information is being gathered for development of the business plan.

Discussion followed regarding domestic and international student and labour market demand, enrollment targets, high cost of tuition, a part time option, facilities, equipment and maintenance costs, funding opportunities and alignment with provincial government and corporate priorities.

### **Motion #37-16/17**

**MOVED SECONDED AND CARRIED THAT the Board of Governors approve the Program Concept for the Advanced Manufacturing Technician Diploma for implementation September 2018 as recommended by the Board Finance Committee.**

## **8. Governance Committee Report**

### ***8.1 Chair Report***

Committee Vice Chair, Sandra Case, advised that the Governance Committee reviewed the Sexual Violence & Misconduct Policy and Procedures for recommendation to the Board and noted that the Policy and Procedures were subsequently approved at the April 22, 2017 Board

Meeting. The committee also discussed the Agenda for the upcoming Governance Retreat which is included on today's Board Agenda.

## **8.2 Governance Retreat**

Keri van Gerven noted that the Agenda for the June 26, 2017 Board / Senate Governance Retreat is included in the Board Package and advised that the focus of this year's retreat is changes in BC's K-12 sector and the impacts to KPU. Jan Unwin, Superintendent of Graduation and Student Transitions, Ministries of Education and Advanced Education and Jordan Tinney, Superintendent of Surrey Schools will be engaging in dialogues on the subject. The retreat also include three workshops: Bicameral Governance, Effective Governance using Robert's Rules of Order and Effective Governance using Technology.

## **9 President's Report**

### **9.1 Report to the Board**

Alan Davis advised that the President's Report is included in the Report to the Board.

Dr. Davis also announced that first year Brewing & Brewery Operations students won gold and silver medals in the 2017 US Open College Beer Championships and placed second overall in the top three Brewing Schools in North America.

The Board requested that a letter of congratulations, signed by Board Chair Hanne Madsen, be sent to the students.

## **10. Provost's Report**

### **10.1 Report to the Board**

Salvador Ferreras advised that the Provost's Report is included in the Report to the Board.

Dr. Ferreras also highlighted recent events including the Science Rendezvous held at KPU Langley with over 2,000 attendees, participation in the Langley Food and Beer Festival profiling KPU's Brewing and Brewery Operations Program, and the Open Doors: Open Mind Indigenous STEM forum held at KPU Surrey.

Dr. Ferreras stated that the Open Doors: Open Mind Forum brought Aboriginal students together with Aboriginal community leaders, connected students to STEM and Trades disciplines and featured Dr. John Herrington, retired NASA Astronaut and first Native American to travel to space. Dr. Ferreras also advised that that the forum was made possible by the KPU Foundation and will be funded for the next two years.

### **10.2 Three Civic Plaza Update**

Salvador Ferreras provided an update on Three Civic Plaza and noted that design is substantially complete, upper-level business and post

baccalaureate programming will be phased in and that the campus ready timeline is on track for January 2018. Dr. Ferreras also advised that he is working with Dean Wayne Tebb to develop contingency plans.

Dr. Ferreras advised that the Floors 1-3 (Levels 5-9) will be dedicated to teaching; Floor 4 (Level 11) will feature the KPU Testing Centre as well as new testing services that will be revenue generating; Floor 5 (Level 15) will be an Innovation Floor and will include a broadcast center to facilitate live stream interviews, lectures, etc. Plans also include an opportunity to host the proposed Surrey Community Changeover program, a partnership between KPU, the City of Surrey and SFU. This program is modelled after City Studio of Vancouver and would bring students, City of Surrey staff and members of the local community to explore and work on meaningful social issues.

Dr. Ferreras advised that he and Marlyn Graziano are discussing and developing plans for the launch.

### ***10.3 Maple Leaf Education North America***

Salvador Ferreras advised that the proposed lease was reviewed by the Board Finance Committee and that discussions are ongoing with faculty, IT, facilities and security.

## **11. Vice President, Finance & Administration's Report**

### ***11.1 Report to the Board***

Joe Sass noted that the Vice President, Finance & Administration's Report is included in the Report to the Board of Governors.

### ***11.2 Spruce Building Renovation Update***

Salvador Ferreras advised that the construction phase has begun with completion by April 30, 2018. All indications are that the project is on track and on budget. Dr. Ferreras also confirmed that key risks and mitigation strategies were identified during the planning phase and that the University Space Planning Committee has successfully accommodated all people displaced during the renovation. It was also confirmed that the Project Manager has developed a contingency plan.

## **12. University Secretary's Report**

### ***12.1 Board of Governor's Elections - Students***

Keri van Gerven announced that Natasha Lopes and Michael Wong were elected Student Board members effective September 1, 2017. Ms. van Gerven also noted that Ms. Lopes and Mr. Wong will be invited to attend the upcoming Governance Retreat and scheduled to attend a Board Orientation Session over the summer.

## **13. Senate Reports: March 27, 2017 and April 24, 2017**

Alan Davis advised that the Senate Reports for March 27, 2017 and April 24, 2017 were included in the meeting package. Dr. Davis also announced that

David Burns was elected Vice Chair of Senate and that the next Senate Meeting is scheduled for June 26, 2017.

Dr. Davis advised that Jennifer Au's term as Vice Chair of Senate concludes at the end of August and confirmed that she will be recognized for her dedication and service over the last three years.

**14. Issues and Concerns**

No issues or concerns were identified.

**15. Next Meeting Agenda Contribution**

Board members were asked to send contributions for the next meeting agenda to Keri van Gerven two weeks in advance of the meeting.

**16. For the Good of the Order**

- Convocation is scheduled for May 30, May 31, June 1 and June 2.
- Board members were asked to contact Keri as soon as possible if they are able to attend.

**17. Feedback on the Meeting**

No further feedback was provided.

**18. Appendix:**

***18.1 Report to the Board of Governors***

The Report to the Board of Governors was received.

**19. Next Meeting**

Wednesday, June 28, 2017 at the Surrey Campus, Cedar Boardroom 2110 at 4:00 pm.

Board members wishing to attend a meeting via videoconference or teleconference are asked to notify Keri van Gerven or Maggie MacKenzie well in advance of the meeting so that the set up can be completed and the technology tested prior to the start of the meeting.

**20. Adjournment**

The meeting adjourned at 5:22 pm.

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**Acting Board Chair**