



REGULAR MEETING MINUTES
Board of Governors
June 22, 2016
Surrey Campus
Cedar Boardroom 2110

Present Board

Lisa Skakun / Chair
Douglas Beaton
Alan Davis / President & Vice
Chancellor
Jamie Kokoska
Jessica Lar-Son
Hanne Madsen / Vice Chair
Suzanne Pearce
Kim Rose
Praveen Vohora

University Vice Presidents

Salvador Ferreras / Provost & VP Academic
Jon Harding / VP, Finance & Administration

University Community Members

Marlyn Graziano / Executive Director, External &
Government Affairs
Vivian Lee / Interim Director, Budget and Planning and
Payroll Services
Kathy Lylyk / Executive Director, Finance
Maggie MacKenzie / Confidential Assistant, Board of
Governors
Joe Sass / Director, Business Performance & Advisory
Services
Keri van Gerven / University Secretary

Regrets Steven Button

Sandra Case
Tanya Corbet
Marc Kampschuur
George Melville / Chancellor

1. **Call to Order** The Chair called the meeting to order at 3:15 pm and welcomed guests.
2. **Approval of Agenda** **Motion #35-15/16**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda.
3. **Consent Agenda** **Motion #36-15/16**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following item on the Consent Agenda:
3.1 Minutes of May 25, 2016
AND
THAT the Board of Governors receive the following for information:
3.2 Board Election Results
4. **Revision to Bylaw 4** Jon Harding advised that Bylaw 4 has been amended to include tuition for the Diploma in Acupuncture as outlined and approved as part of the Full Program Proposal.

Motion #37-15/16
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the revision to Bylaw No. 4, Fees with the addition of a new tuition fee category #8 for the Diploma in Acupuncture.

5. Election of Officers University Secretary, Keri van Gerven conducted the Election of Officers.

5.1 Chair

The first call for nominations for Chair was given.

Lisa Skakun was nominated and accepted the nomination.

The second call for nominations was given.

No nominations were put forward.

The third call for nominations was given.

No nominations were put forward.

Nominations were closed.

Lisa Skakun was acclaimed Chair.

5.2 Vice Chair

The first call for nominations for Vice Chair was given.

Hanne Madsen was nominated and accepted the nomination.

The second call for nominations was given.

No nominations were put forward.

The third call for nominations was given

No nominations were put forward.

Nominations were closed.

Hanne Madsen was acclaimed Vice Chair.

Lisa Skakun confirmed that her term of office was extended to December 31, 2016 and therefore an Election of Officers will be added to the Agenda for the November Board Meeting.

6. President's Report Alan Davis advised that the President's Report was included in the Report to the Board of Governors. Dr. Davis noted that the meeting with the Deputy Minister mentioned in the report had to be cancelled and that efforts are underway to reschedule the meeting.

7. Provost's Report ***7.1 Report to the Board***

Salvador Ferreras advised that the Provost's Report was included in the Report to the Board of Governors.

Dr. Ferreras announced that the College of Traditional Chinese Medicine Practitioners & Acupuncturists of British Columbia have approved a bylaw change which permits a distributed clinic model and confirmed that this is the final step in the approval process for the Diploma in Acupuncture. A further update will be presented at the September Board meeting.

Dr. Ferreras also advised that funding has been received to assist learners with disabilities to access training programs for high-demand job skills and

for the development of offerings for an Indigenous Competency Program that can be adjusted to fit general or specific program areas.

Dr. Ferreras advised that students and staff celebrated Aboriginal Day with a presentation by Elder in Residence, Lekeyten Antone, followed by a number of performances.

Dr. Ferreras stated that development of the Sexual Violence Protocol continues in conjunction work being done by the provincial committee that Jane Fee is a member with. Policies will be coming forward to the Board and Senate in September.

7.2 Academic Plan 2018 – Annual Report

Salvador Ferreras highlighted the Academic Plan 2018 Annual Report as the plan reaches its two year milestone. Dr. Ferreras provided a status update, and in particular, noted the work underway to address how essential skills can be embedded across all faculties and programs, how learning outcomes can be aligned across the organization and how experiential learning opportunities can be expanded.

Larissa Petrillo provided an update on the experiential learning opportunities including field schools and work experience and noted that these opportunities are now documented for each program. Ms. Petrillo confirmed that a cooperative component is built into some programs, and for others, it is optional.

7.3 Appendix A of the Procedures to Policy AC10, Establishment, Revision, Suspension and/or Discontinuance of Programs

Salvador Ferreras explained that the Ministry of Advanced Education announced the addition of the new Stage 1 Review in the AVED Degree Program Approval Process. Dr. Ferreras noted that Appendix A of the Procedures to Policy AC10, Establishment, Revision, Suspension and/or Discontinuance of Programs has been updated to reflect this additional requirement and is provided for information.

7.4 Update on the Sexual Assault Policy

The update was presented as part of the Provost's Report.

8. Vice President, Finance & Administration Report

Jon Harding advised that the Vice President, Finance & Administration Report is included in the Report to the Board and that there is nothing further to add at this time.

9. Governance Retreat – August 26, 2016

Keri van Gerven confirmed that all Board members have received an invitation to attend the Governance Retreat on August 26, 2016 from 8:30 am to 2:30 pm. This event will feature guest speakers, panel discussions and workshops and provide an opportunity to meet with members of Senate and its committees.

Lisa Skakun encouraged Board members to attend the Governance Retreat if schedules permit.

10. Orientation for BC Public Post-Secondary Institution Board Members

Lisa Skakun highlighted the background for development of the Orientation for BC Public Post-Secondary Institution Board Members by the Ministry of Advanced Education included in the meeting package. Ms. Skakun noted that it will be an excellent tool for institutions to ensure a comprehensive orientation for new Board members.

Dr. Davis confirmed that KPU's current Orientation Program will be reviewed to ensure we align with the manual and adopt best practices.

11. Senate Report: May 27, 2016

Alan Davis advised that the Senate Report for May 27, 2016 was included in the meeting package and noted that the final Senate meeting for this academic year is scheduled for Monday, June 27, 2016.

12. Issues and Concerns

No issues or concerns were identified.

13. Next Meeting Agenda Contribution

Board members were asked to send contributions for the next meeting agenda to Keri van Gerven.

14. For the Good of the Order

- The 2016 Spring Convocation was held May 31-June 3, 2016, KPU's largest convocation.
- The front cover of the Report to the Board features Honorary Degree Recipients Kanwal Neel, Vince Ready and Brad McQuhae and many photos of students are included throughout the report.

15. Feedback on the Meeting

On behalf of Board of Governors, Lisa Skakun thanked guests for attending today's meeting.

16. Appendix: Information Package

The Report to the Board of Governors was received.

Alan Davis stated that he used highlights from Reports to the Board of Governors for his State of the University Address at the recent KPU Day held in Richmond and noted that a survey has been distributed to attendees to gain feedback for organizers.

17. Next Meeting

Wednesday, September 21, 2016 at the Richmond Campus, Melville Centre for Dialogue beginning at 4:00 pm

18. Adjournment

The meeting adjourned at 3:43 pm.

Board Chair