

**Approval of
Minutes**

Moved by Rick McIlveen; Seconded by Nancy Clegg:

THAT the Minutes of the Regular Meeting held 24 September 1997 be approved as corrected.

MOTION CARRIED

Business Arising

- *Vice President Education Search*

The President advised the Board that the internal search process for a new Vice President Education has now been completed. The President is pleased to announce that Skip Triplett is the candidate selected for the position and will assume responsibility for all the educational activities of the University College including continuing education and contract services departments.

- *Appointment of College Auditor*

Moved by Rick McIlveen; Seconded by Juliana Yung:

THAT the Board of Governors formally approve the appointment of George L. Morfitt, Auditor General, as auditor of Kwantlen University College for a term of five years.

MOTION CARRIED

- *Surrey Phase II Expansion*

A Notice of Motion was put forward by Rick McIlveen for the November Board Meeting. A motion will be tabled recommending that the tender documents to the contractors for Surrey Phase II Expansion include a clause suggesting that the successful bidder employ apprentices from the construction industry.

Correspondence

- **Nothing further to report**

**Committee
Reports**

Community Contacts Committee

a. Richmond School District Dinner Meeting

A reminder of the Meeting on Wednesday 29 October; the Board Assistant will forward a map to the Members attending.

b. Committee Recommendations

- It was agreed that the Region Members of Parliament would be invited to a Breakfast meeting either mid November or mid January;
- It was agreed that the Region Members of the Legislative Assembly would be invited to a Breakfast meeting early February 1998; this meeting would be held at the Newton Campus;
- It was agreed that, at the Fall Board Workshop (Saturday 25 October), the Board will discuss the objectives/goals for meetings with Community Groups such as the Ethnic Communities, Focus Groups, etc; and what does the Board want to achieve for Kwantlen through the Community Contacts Committee;
- It was agreed that the date for the next Community Contacts Committee would be determined following discussion at the Workshop.

- **Submission to the House of Commons Standing Committee on Finance**

Moved by Rick McIlveen; Seconded by Nancy Clegg:

THAT the President of Kwantlen University College prepare and make a submission to the Federal Government panel seeking input on budget spending priorities; and further THAT, this submission take into consideration the AECBC proposal already submitted and Kwantlen's unique needs, such as more spaces and the need for greater funding for technology.

MOTION CARRIED

Fund Raising Committee

- The next meeting of the Fund Raising Committee is scheduled for Monday 17 November commencing at 6:00 pm in C-209 Surrey Campus. It is anticipated that draft by-laws and constitution for the proposed Kwantlen Foundation will be discussed.
- **Buy-A-Book Campaign**
Navnit Shah distributed Campaign letters and asked Board Members for support. Operating and capital budgets do not allow the purchase of all the materials that are desirable for placement in the University College Libraries. The Buy-a-Book Campaign allows the Library to purchase these materials which would not otherwise be purchased.
- Rick McIlveen suggested the naming of campus buildings and/or areas of the University as a revenue generating source. It was agreed that this suggestion would be forwarded to the Fund Raising Committee for consideration.

Monitoring Reports

Education Council Report

Moved by Navnit Shah; Seconded by Gurbir Gill:

THAT the following courses be approved:

ASTR 1100 - Introduction to Astronomy
 BUSI 2340 - Personal Management Skills for Success in Business
 JRPR 2321 - Advanced Public Relations Writing
 JRPR 2332 - Advanced Photojournalism
 DRAF 1301 - Customizing AutoCAD with Menus and Macros
 DRAF 1304 - Advanced AutoLISP Programming
 DRAF 1305 - DOS and Project Management
 DRAF 1306 - 3D Design with Solids and Rendering
 DRAF 1307 - Current Release Upgrade
 DRAF 1308 - Architectural/Industrial Drafting
 DRAF 1309 - Structural Steel Detailing

MOTION CARRIED

President's Report

- **Fall 1997 Semester Enrolment Report**

The Vice President Educational Services reviewed the report; the purpose of the report is to assist in keeping the Board Members up-to-date with current enrolment statistics. The Vice President advised that the University College is currently operating at 97% capacity.

The President advised, that on the recommendation of the President's Advisory Council, the 1997/1998 Planning will involve discussion regarding a "trimester" system.

- **Draft Audited FTE Enrolment Report**

Moved by Rick McIlveen; Seconded by Navnit Shah:

THAT the Draft Audited FTE Financial Report for the year ended 31 March 1997 be approved.

MOTION CARRIED

- **Provincial Bargaining Update**

The President referred to the Post Secondary Employers' Association Memo dated 07 October and the amended resolution developed at the meeting of CEOs, Board Chairs and PSEA Board of Directors held 30 September.

**Constituency
Reports**

Faculty Association

The President of the Faculty Association advised that

- Doug Fletcher / Business Instructor, has been elected to the position of Vice President Bargaining in the Faculty Association;
- Preliminary discussions are underway with Human Resources in preparation for local bargaining in November; the Faculty Association President appealed to the Board of Governors to consider the formation of a Board Labour Relations Committee;
- CIEA is hosting the Lower Mainland CEOs at a dinner meeting on 27th of October to discuss a consortium approach to collaboration with the Technical University;
- the Association extends its appreciation and thanks Admissions/Registration for their excellent ongoing work;
- the Association extends its congratulations to Skip Triplett as the successful candidate for the position of Vice President Education.

**Board Chair's
Report**

- A reminder that the Board Workshop is scheduled for Saturday 25 October.
- the Board Chair reviewed the recent Joint Council Meeting; the Minister of Education, Skills & Training met with the Executive Members of the AECBC following the Joint Meeting to discuss student loans and the debt load carried by students following graduation.
- Input regarding Board Appointments should be submitted to the Ministry during the March/April time frame.
- It was agreed that Rick McIlveen and June Laitar would give a presentation at 6:00 pm at the November Meeting regarding the recent ACCT Conference.

Next Meeting

Wednesday 26 November 1997 / 5:30 pm Dinner; 6:00 pm Meeting
/Newton Campus Building No. 1 Room 205

Adjournment

The meeting adjourned at 8:45pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION

Our Mission:
We create quality, life-long learning opportunities for people to achieve personal, social and career success.