

Minutes
BOARD REGULAR MEETING
Wednesday 23 April 1997 / Surrey Board Room
6:00 pm

BOARD

UNIVERSITY COLLEGE

Present

Janet Shauntz (Chair)
Lois Peterson
Jim Gillis
Gurbir Gill
Dani Minor
Navnit Shah
Rick McIlveen
Harry Bains
Tim Glatley
Collin Phillip

Derek Francis (Vice President Educational Services)
Bob Lisson (Vice President Administration)
Skip Triplett (Vice President Development & Communication Services)
Jacie Thachuk (Vice President Education)
Liz McKinlay (Director Human Resources)
Randy Bruce (Dean Information & Educational Technology)
Sandi Klassen (Recording Secretary)
Jack Finnbogason (President Faculty Association)
Judy Deeley (Chair BCGEU)
Graig Aldrich (President Student Association)

Ex Officio Member

Jim Gunson (Chair Education Council)
Gerry Kilcup (President)

Regrets

T.N. Foo
Juliana Yung

Guests

Lornell Ridley / Development Officer

Presentation

Skip Triplett introduced Lornell Ridley, Development Officer. Lornell distributed forms to help identify potential leaders for a Fund Raising Leadership Committee. The broader the base of people the greater our success will be in fund raising. The identified individuals need to be able to focus on fund raising.

Some names were identified at the meeting. Board members will each identify two more names and send these to Lornell Ridley - phone 599-2047; fax 599-2235. The Fund Raising Committee of the Board will follow up on these names.

Call to Order

The Chair called the Regular Meeting to order at 6:40 pm.
The Chair welcomed Graig Aldrich, new Kwantlen Student Association president.

Confirmation of Agenda

Additions:
Surrey Phase II under Business Arising
Two letters re AECBC

Moved by Navnit Shah; Seconded by Jim Gillis:
THAT the Agenda be adopted.

MOTION CARRIED

Approval of Minutes **Moved by Jim Gillis; Seconded by Navnit Shah:**
THAT the Minutes of the Regular Meeting held 26 March 1997 be approved.
MOTION CARRIED

Business Arising *Surrey Phase II*

Gerry Kilcup announced that Surrey Phase II was approved by Treasury Board. The government has approved \$16.45 million and the Kwantlen Student Association has committed \$1.6 million for a total of approximately \$18 million. A value analysis of the project will take place, to be followed by discussion with the Ministry as to whether funding will be adequate for the project. Anticipated completion is September 1999.

The Transition Models were also approved. These models include renovations to the Surrey campus to improve our ability to do instructional education in different ways. This will go to tender shortly and be complete by September.

An announcement will be sent to the internal Kwantlen community 24 April 1997 from the President's office. Skip Triplett will contact the Ministry re a public announcement.

The Chair congratulated all for their effort in making Surrey Phase II happen.

Correspondence Information Only / No Action Required

The Chair mentioned a thank you letter to from the University Women's Club of Richmond to Skip Triplett for the presentation he made on behalf of Kwantlen.

Committee Reports *Community Contacts Committee*

Next meeting date is 30 April 1997, 6:30 pm, Surrey Board Room

Fund Raising

Next meeting date is 14 May 1997, 6:00 pm, Surrey Board Room.

Lois Peterson thanked Board members for the help in identifying individuals and companies as potential candidates for the Fund Raising Leadership Committee.

All Board members are invited to the next meeting of the Fund Raising Committee of the Board to hear Al Ecclestone of the Surrey Foundation. Mr. Ecclestone will present what it takes to form a foundation.

Monitoring Reports *Education Council Report*

Moved by Jim Gillis; Seconded by Rick McIlveen:
THAT the following new courses outlines be approved:

- **EASL 0011: TOEFL Preparation Level 1**
- **HORT 1107: Interaction to Horticulture Turf Equipment**
- **HORT 1108: Introduction to Landscape and Turf Equipment**
- **HORT 1109: Introduction to Production Horticulture Equipment**
- **MRKT 2490: Consumer Behaviour**
- **GNUR 1160: Graduate Nurse Refresher Supervised clinical experience**
- **GNEA 1102: Nursing Theory I**
- **HRTA 120: Landscape Garden Design**
- **HRTA 1242: Arboriculture: Introduction to large tree care**
- **HRTA 1327: Plant Identification**
- **JRPR 1122: Writing Skills**

- **JRPR 1162: Writing for Newspaper**
- **DRAF 1301: AutoCAD mastery**

MOTION CARRIED

President's Report

- Draft Operational Policy "Information & Education Technology Usage"

The Dean of Information & Educational Technology presented the draft policy. The policy deals with the use of technology. It is a funnel to focus on existing policies, leaving the content to these existing policies. This policy is meant as a guideline for appropriate use of the technology. The policy will evolve as technology changes.

- Excluded Compensation Guidelines

PSEA has provided direction on the process to determine excluded personnel compensation. The Director of Human Resources is developing Kwantlen's response to the request from PSEA while waiting for direction re system support for a joint effort on excluded personnel compensation.

**Constituency
Reports**

Student Association President

The Student Association wishes to work collaboratively with administration. The Executive Board is behind its students, taking their needs and concerns into consideration.

The Student Association would appreciate copies of notes from the ACCC Conference if a Kwantlen representative attends.

BCGEU Chair

The change in pay period caused by the Banner computer system has caused great concern among some members. We are trying to help them understand how it affects them.

The delay in the Joint Job Evaluation Process is causing concerns among members.

Faculty Association President

A vote expressing confidence in the President of Kwantlen University College was held at 24 March 1997 meeting. The motion was passed.

The Kwantlen Faculty Association is hosting the CIEA Annual General Meeting at the Pacific Inn 21-24 May 1997. Kwantlen faculty are also hosting the Society of Vocational Instructors at a conference.

Thanks was expressed to Kwantlen for the donation of coffee cups for the CIEA AGM.

**Board Chair's
Report**

- ***AECBC***

In a teleconference between the Honourable Paul Ramsey and the AECBC Council of Governors, board appointments were discussed. The announcement for Board appointments is 29 July 1997. The Chair asked Board members to let her know if they are unable to serve again.

The Chair reminded Board members about registration for the AECBC Conference. Let Carolyn Oliver or Sandi Klassen know by 2 May 1997.

- **Board Elections**

Nancy Clegg is the new faculty representative.
Tim Glatley will continue as the staff representative.

- **Graduation**

29 May 1997 is the Graduation Ceremony at Sungod Arena.

Lois Peterson and Navnit Shah volunteered to present the Governor General's Academic Medal and the Lieutenant Governor's Medal at the ceremony.

- **Other**

The Chair attended the MLA's breakfast on 21 March 1997 and the Employee Recognition Ceremony on 2 April 1997.

**ACCC
Membership**

**Moved by Jim Gillis; Seconded by Tim Glatley:
THAT Kwantlen's ACCC fees of \$11,231.57 for Fiscal Year 01 April 1997 to 31 March 1998 be paid.**

MOTION CARRIED

Next Meeting

28 May 1997 / 6:00 pm / Surrey Campus Board Room

Adjournment

The meeting adjourned at 8:09 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION

<p><i>Our Mission:</i> <i>We create quality, life-long learning opportunities for people to achieve personal, social and career success.</i></p>
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