



Wednesday 29 January 1997 / Surrey Board Room / 6:00 pm

Business Arising Nothing to Report

Correspondence Information Only / No action required

Committee Reports *Community Contacts Committee*

Visitations to Regional Library and Hospital Boards; an itinerary of visits will be drafted and brought to the next meeting of the Community Contacts Committee. Rick McIlveen, Harry Bains, Juliana Yung and Gerry Kilcup expressed interest in visiting the hospitals. Rick McIlveen, Harry Bains, Janet Shauntz and Derek Francis expressed interest in visiting the libraries.

It was suggested that the invitation to the Hon. Paul Ramsey be moved to April; visitations to the Chambers will then take place in May.

Harry Bains and Rick McIlveen expressed interest in visiting with the Executives of the regional Sikh Temples.

The next meeting of the Community Contacts Committee is scheduled for Wednesday 05 March 1997 in the Surrey Board Room, commencing at 6:30 pm.

Policy Governance Workshop

Moved by Rick McIlveen; Seconded by Lois Peterson:

THAT the following Governance Policies be approved:

- **No. 1.6 Cultural Competency**
- **No. 1.8 Internal Validation & Approval of Degree Programs**
- **No. 2.7 People Treatment**
- **No. 3.5 Board Operations**
- **No. 3.8 Community Contacts**
- **No. 3.9 Board/Education Council Relationship**

MOTION CARRIED

Fund Raising

Skip Triplett outlined various proposed tasks that would be undertaken by a fund raising committee of the Board. These tasks included

- setting of priorities and goals for the next five years;
- preparation of a 'case' statement showing what/where the needs are and the funds required to meet these needs;
- determination of how these funds will be raised; as example, an "annual" campaign, a "capital" campaign, a "planned giving" campaign;
- identification of individuals within the external community to serve on a committee;
- identification of potential donors.

Moved by Lois Peterson; Seconded by Juliana Yung:

THAT a Fund Raising Committee of the Board be formed and as a first task, make recommendation to the Board of Governors regarding policy, goals and priorities.

MOTION CARRIED

It was suggested and agreed that Skip Triplett and Lornell Ridley act as employee liaison to the Committee. Lois Peterson will chair the first meeting scheduled for Wednesday 19 March in the Surrey Board Room commencing at 6:00 pm.

Members of the Committee are Navnit Shah, Jim Gillis, Lois Peterson, Jim Gunson and Juliana Yung.

Board Retreat

The Board Retreat is scheduled for Saturday 22 February, from 8:30 am to 4:30 pm at the Coyote Creek Golf & Country Club. The morning session “Board Self-Evaluation” is being developed by Jim Gillis and Tim Glatley; Skip Triplett will obtain a facilitator for this session. The President of the Faculty Association, the Chair of the BCGEU, the President of the Student Association and Maureen Shaw as a member of the Provincial Strategic Planning Committee will be invited to join the Board and Administration for lunch and the afternoon session which will be a “visioning” session centered around Kwantlen’s Strategic Plan.

Monitoring Reports

Education Council Report

Moved by Harry Bains; Seconded by Juliana Yung:

THAT the following new course outlines be approved:

- JRPR 2474 Newspaper Publications II
- MRKT 2490 Consumer Behaviour
- ENLT 0191 Appliance Servicing I
- ENLT 0291 Appliance Servicing II
- ENLT 0082 Office Administration II
- SOCI 2300 Sociology of Work and Industry
- PSCM 1500 Effective Medical Communications

MOTION CARRIED

Jacqie Thachuk and John Slattery will present an update of Degree Development referring to both the internal process and the process following the submission of a letter of intent to the Ministry.

President’s Report

- **Financial Report**

The Vice President Administration reviewed a letter received from the Ministry advising that Kwantlen’s 1996/1997 Base Operating Grant will be reduced by \$72,696. Unallocated funds will be used to offset the Operating Grant reduction.

To date, there has been no information regarding the 1997/1998 budget.

- **Entry Level Trades Training**

For information only; the final report of the Minister’s Committee on Entry-Level trades Training and Apprenticeship was submitted to the Minister of Education, Skills and Training and the Minister of Labour in December. With the acceptance of the Committee’s recommendation by the Minister, it is anticipated that work will proceed to facilitate the transition to the new governance model for apprenticeship and vocational-technical training

- **Update / Richmond School District Collaborations**

After lengthy discussion, the following motion was tabled:

Moved by Rick McIlveen; Seconded by Lois Peterson:

THAT the Board endorse the Richmond/Kwantlen Conceptual Planning Proposal and that the model for collaboration should involve all levels of faculty, staff and students in discussions determining jurisdiction and direction.

MOTION CARRIED

- **Draft / Information & Educational Technology Usage**

This draft is submitted for information only; following consultation within the College Community, Randy Bruce will present a final draft for Board discussion at the March Board Meeting.

**Board Chair's
Report**

- **TV Bingo**

Following discussion, the Board determined that the TV Bingo Proposal would be monitored with “detached” interest.

- **ACCT**

The Board Chair advised that Rick McIlveen has been elected to the position of BC Provincial Chair for the Association of Community College Trustees.

Rick McIlveen requested information relating to the level of debt load students carry following graduation or completion of college and/or university.

Next Meeting

Wednesday 26 February 1997 / 6:00 pm / Surrey Campus Board Room

Adjournment

The meeting adjourned at 8:15 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION

Our Mission:

We create quality, life-long learning opportunities for people to achieve personal, social and career success.